



HARBOR LIGHTS CONDOMINIUM

111 Kahului Beach Road A-111 ♦ Kahului, Hawaii 96732

Telephone (808) 871-8602 ♦ Fax (808) 871-2662

harborlightsmaui@gmail.com

Occupant Registration Form

(Confidential ♦ For Office Use Only)

This form is to be completed by the unit owner or managing agent. Please print clearly and fill in all blanks completely. All occupants are to be personally registered by the owner of the unit or designated Maui rental agent. Failure to **IMMEDIATELY** register all occupants and to **maintain current registration at all times** is a violation of Harbor Lights house rules (Owner & Non-Owner Occupancy) and owners are **subject to fines** for noncompliance.

Apartment # _____ Date Signed _____ Date Occupied _____

Owner or Agent _____ Phone # _____

Have House Rules been given to your tenant AND EXPLAINED to them? _____

Owner/Agent's Printed Name _____ Signature _____

Please print clearly the names of EVERY PERSON to occupy the unit (adults & children)

1.	_____	_____
	Name	Age
2.	_____	_____
	Name	Age
3.	_____	_____
	Name	Age
4.	_____	_____
	Name	Age
5.	_____	_____
	Name	Age
6.	_____	_____
	Name	Age

Apartment Phone _____ Cell phone of Occupant 1 _____

Cell # for Occupant 2 _____ Cell # for Occupant 3 _____

Emergency Contact: _____ Their Phone # _____

Please indicate anyone in your household who is handicapped or elderly or who may need special assistance from the Harbor Lights staff should an emergency occur:

Name Condition (deaf, blind, wheelchair, oxygen)

List each occupant's place of employment and phone number for contact purposes:

- | | |
|----------|---------------|
| 1. _____ | Phone # _____ |
| 2. _____ | Phone # _____ |
| 3. _____ | Phone # _____ |
| 4. _____ | Phone # _____ |
| 5. _____ | Phone # _____ |
| 6. _____ | Phone # _____ |

Owners/Occupants must come to the office to obtain a parking permit for each vehicle immediately upon occupancy. Vehicles must maintain current registration, insurance & registration. All persons driving on Harbor Lights property must have a valid driver's license and insurance!

Vehicle 1: _____ Year _____ Color _____ License # _____

Vehicle 2: _____ Year _____ Color _____ License # _____

Do you have a medically approved service animal? Please elaborate _____

KEYS: No key is released to anyone unless they are a currently registered occupant and are at least 18 years of age. In order for the office to release a key to repair or delivery person, the registered occupant must give prior authorization to the office.

LOCKOUTS: A \$25.00 lock-out charge will be collected at the time entrance is provided. Entrance without pre-payment is at the discretion of management.

Occupants agree to immediately furnish information regarding change of unit phone number, place of employment, emergency contact number, vehicle information, change of household status (someone moves in or out), change of unit
 copy of new key(s) must be provided), etc., so that the office can maintain current information at all times.

We have read the Harbor Lights House Rules, understand the consequences, and agree to follow them.

Signatures of ALL occupants. Parents may sign for their minor children.

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |